

New Cathedral Cemetery
4300 Old Frederick Road Baltimore, MD. 21229
Holy Cross Cemetery, Glen Burnie & St. Mary's Cemetery Homestead Ave., Baltimore, MD
Phone: 410-566-7770 Fax: 410-566-0709
Zola.Barnes@archbalt.org

Memorial Installation Order Form

Cemetery_____

Lot_____ Section_____

Name on Memorial_____

DOB_____ DOD_____

Dealer / Contractor Information

Company Name_____

Contact Person_____

Phone_____ Email_____

Has a current Contractor Authorization & Liability Acknowledgement Form on file with New Cathedral Cemetery Offices in the 12 months?

☐ Yes ☐ No, I will include a current form and necessary documentation with this form

Foundation & Permitting Fee

Monument Dealers are welcome to install their own foundations for memorializations at New Cathedral Cemetery, Holy Cross Cemetery, or Saint Mary's Cemetery. *ALL FOUNDATIONS MUST MEET REGULATIONS LISTED IN CONTRACTOR AUTHORIZATION & LIABILITY FORM.* Monument Dealers may also choose to have New Cathedral Cemetery install foundations instead for a fee.

☐ I understand that all outside Monument Dealers must pay a \$100 Permitting and Flagging Fee.

☐ Monument Dealer will install own foundation (No additional fee but required inspection by New Cathedral Cemetery).

☐ Monument Dealer will engage New Cathedral Cemetery to install foundation at a cost to be determined based on the size and type of memorial/monument. *Foundation cost will be \$1.50 per square inch.*

*Please send a check for the necessary amount made out to New Cathedral Cemetery to:
New Cathedral Cemetery 4300 Old Frederick Rd., Baltimore, MD, 21229*

Archdiocese of Baltimore

FOUNDATIONS AND MEMORIALS

October 2025

Chart of the common memorial sizes, and the minimum foundation requirements for each.

Type of Marker	Size	Foundation Requirements
Grass Markers	All	8" of concrete
Bevel Markers	All	12" of concrete
Slant Face markers	All	12" of concrete
Headstones and Monuments	Base: 4 ft under	14" plus (2) 8" deep post hole dug piers for a total of 22" deep in piers
Headstones and Monuments	Base: 4 ft and over	18" plus (2) 8" deep post hole dug piers for a total of 26" deep in piers

Other Foundation Requirements:

1. All grass markers must be a minimum of 8" thick.
2. Grass Marker foundations are to be poured so that top surface of marker is flush with ground level.
3. No more than 1/3 of foundation depth may be gravel or stone filler for monument foundations.
4. No filler allowed for marker foundations.
5. No "temporary" foundations.
6. No "dry pack" foundations. All foundations must be poured wet concrete.
7. No monuments may be installed the same day as the foundation is installed.